**HEYBRIDGE BASIN PARISH COUNCIL**

**Minutes** of the virtual meeting of Heybridge Basin Parish Council Village Amenities Working Party held on Monday 7th December 2020, at 4.30 p.m.

Present: R. Bryson. R. Holland, D. Milsted, L. Schnurr, and Councillor J. Sjollema.

In attendance: J. Watson (Clerk).

**MINUTES**

1. **The Clerk to declare the meeting open.**

The Clerk declared the meeting open

1. **To receive notification from any persons present of intent to record the meeting.**

The Clerk advised that he would be recording the meeting and, by taking part, those attending agreed to being recorded.

1. **To appoint a Chair of the Village Amenities Working Party**

Proposed R Bryson, seconded D Milsted that L. Schnurr be appointed Chair of the Working Party. Carried unanimously.

1. **To appoint a Vice Chair of the Village Amenities Working Party.**

Proposed J. Sjollema, seconded L. Schnurr that R Bryson be appointed Vice Chair of the Working Party

1. **To receive apologies for absence.**

Apologies for absence were received from B. Heubner.

1. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

There were no Declarations of Interest.

1. **Budgetary and Precept Requirements**
2. The Clerk reported that, due to pressures of time, a draft budget had been prepared and submitted to Council to be discussed by them at their meeting on 10th December. It was agreed that L. Schnurr would liaise with the Clerk in this regard.
3. It was noted that the Clerk had started the process of approaching possible car park operators. R. Bryson had done some research on this and would share his findings with the Clerk. It was further noted that the Parish Council would not be making any decisions in this matter until after the elections scheduled for May 2021.
4. **Future Projects**
5. It was agreed that D. Milsted would prepare a list of organisations in the Basin who could be approached by the Working Party to ascertain the requirements of the Basin parishioners.
6. It was agreed that once the list at 8.a above had been compiled it would be agreed how this matter would be taken forward.
7. **Future Meetings**

It was agreed that the next meeting would be held on 21st December 2020 commencing at 4.30 pm.

Meeting closed at 17.32 hrs

9th December 2020

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